



Board Duties and Expectations

Mission:

Big Bend Conservation Alliance (BBCA) is a non-profit, volunteer-driven organization that works to conserve the living heritage and unique natural and cultural resources of the greater Big Bend region of Texas.

Board Expectations:

As the highest leadership body of the organization and to satisfy its fiduciary duties, the board is responsible for:

- Determining the mission and purposes of the organization
- Selecting, supervising, and evaluating the performance of the CEO/executive director
- Participating in strategic and organizational planning
- Ensuring strong fiduciary oversight and financial management
- Providing fundraising support including identification and development of donors
- Assisting in grant writing and review
- Approving and monitoring BBCA's programs and services
- Enhancing BBCA's public image
- Assessing its own performance as the governing body of Big Bend Conservation Alliance

Board Member Qualifications:

- Board members should have a meaningful connection to the Big Bend region
- Able to regularly attend Board meetings (in person or telephonically) and other activities
- Willingness to participate on at least one Board Committee on a regular basis
- Demonstrate commitment to the mission of the organization
- Able to strengthen the organization because of the expertise brought from professional or personal background
- Demonstrated ability and willingness to work effectively and collaboratively in a group
- Serve in voluntary capacity with no expectation of remuneration for participation on the Board
- Be of 18 years of age or older

Board Member Duties and Expectations:

Each individual board member is expected to:

- Know the organization's mission, policies, programs, and needs
- Faithfully read and understand the organization's financial statements
- Serve as active advocates and ambassadors for the organization
- Fully engage in identifying and securing the financial resources and partnerships necessary for BBCA to advance its mission
- Leverage connections, networks, and resources to develop collective action to fully achieve BBCA's mission



- Give a meaningful personal financial donation
- Identify personal connections that can benefit the organization's fundraising and reputational standing and influence public policy
- Prepare for, regularly attend, and conscientiously participate in board meetings and other BBKA events
- Participate fully in one or more committees
- Follow the organization's bylaws, policies, and board resolutions
- Disclose potential and actual conflicts of interests
- Maintain confidentiality about all internal matters of BBKA